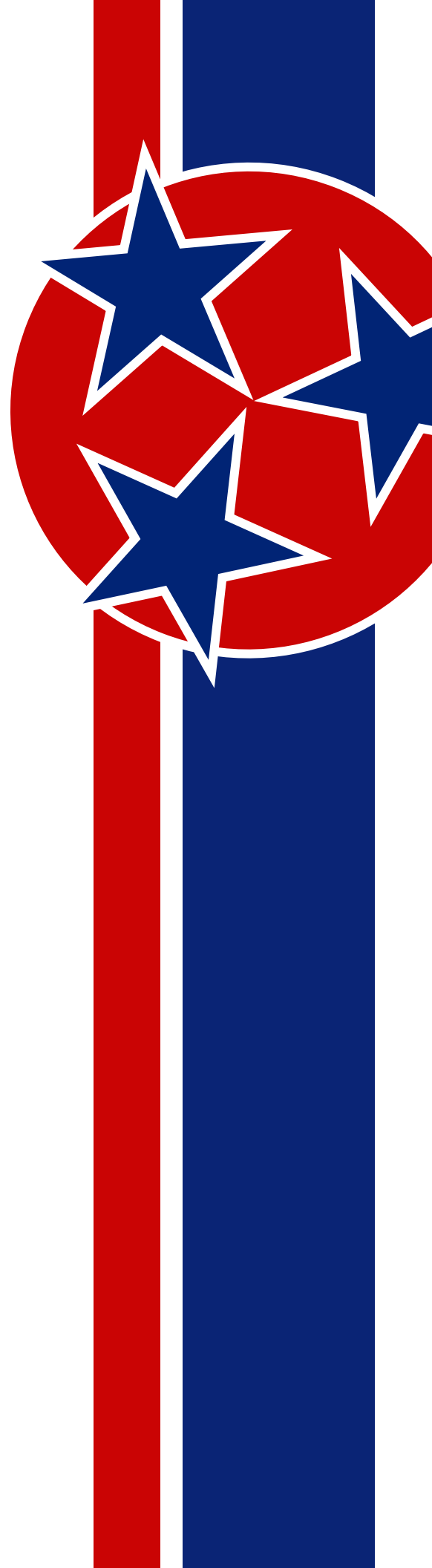


**Tennessee Higher  
Education  
Commission**

**Off-Campus  
Location Report**

*February 2007*



# ANALYSIS OF OFF-CAMPUS LOCATION AND UTILIZATION

## Tennessee Higher Education Commission February 2007

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### Introduction

- The off-campus report is prepared pursuant to Article 49-7-202 section 9 of the *Tennessee Code*. This section states:

Within thirty (30) days following the submission of the budget by the governor to the general assembly, the commission shall prepare a report which analyzes the effect which off-site academic locations have on the distribution of formula funding to the main campuses. This report shall be provided to the governor, speakers of the senate and house of representatives, the chairs of the finance, ways and means, education, and fiscal review committees, the office of the legislative budget analysis, and the commissioner of finance and administration.

- These off-campus locations play a significant role within Tennessee's higher education system. They meet the needs of many citizens who are unable to take advantage of our main campuses and, in turn, serve the needs of these main campuses. It is the responsibility of the Tennessee Higher Education Commission, under the purview of the state, to review and approve any new locations. The specific charge in Article 49-7-202 section 8 states that the commission must:

Review and approve or disapprove any proposals by an existing higher education institution to establish a physical presence at any location other than its main campus, or to expand an existing location, which will be utilized for existing administrative purposes or to offer courses for which academic credit is offered. The commission shall develop policies and procedures governing this process. The provisions of this subdivision shall apply to state technology centers.

- In reading this report, it is important to note the differentiation between an off-campus *center* and an off-campus *site*. An off-campus center must meet the following criteria:
  1. There is a continuing administrative presence, as evidenced by at least one full-time or part-time administrator housed on-site, but with the institution's executive personnel housed on another campus;
  2. Courses are offered every academic term and there is at least one academic program fully available on-site;
  3. The physical facility is owned by the institution, owned by another public institution of higher education, or is provided at no cost to the institution.
- An off-campus site does not have to meet any of the above criteria and is a physical space that is generally being used for one of the following purposes:
  1. Dual enrollment course offerings;
  2. Workforce development opportunities;
  3. Short-term, specific instructional needs.

- In short, an off-campus center is a larger presence in a community. The continuing administrative staffing and degree-granting components allow centers to serve a more comprehensive purpose and fulfill an array of educational needs in a county.

### **FINDINGS**

- Off-campus centers and sites represent 42,306 (18.5 percent) of 228,611 total duplicated headcount enrollment in fall 2006.
- Centers and sites represent approximately 10.6 percent of total FTE.
- The Tennessee Board of Regents (which includes TBR universities, the community colleges, and the Tennessee Technology Centers) operates 716 of the 837 off-campus locations.

| System | Number of Sites | Number of Centers | FTE    | Duplicated Headcount Enrollment |
|--------|-----------------|-------------------|--------|---------------------------------|
| TBR    | 684             | 32                | 16,050 | 40,325                          |
| UT     | 108             | 13                | 907    | 1,981                           |

### **TWO-YEAR INSTITUTIONS**

- The 13 two-year institutions have 427 active off-campus locations.
- These locations represent a duplicated headcount enrollment of 32,053 or 35 percent of the enrollment within two-year institutions.
- Several two-year institutions enroll more than 45 percent of their students at off-campus locations:
  1. Roane State Community College: 67%
  2. Motlow State Community College: 57%
  3. Walters State Community College: 49%
  4. Columbia State Community College: 48%
  5. Dyersburg State Community College: 47%

When one closely examines these five campuses with large significant off-campus activity, 60.9 percent of their off-campus enrollment is within centers. This fact demonstrates the important role that these centers serve in meeting the educational needs of Tennesseans and in allowing these two-year colleges to better serve their community.

- Volunteer State Community College has the most off-campus locations (52) and Southwest Tennessee Community College has the fewest (13).
- Roane State Community College has the highest off-campus headcount percentage with 66.7 percent and Nashville State Technical Community College has the lowest with 16.3 percent.

## FOUR-YEAR INSTITUTIONS

- The four-year institutions offer instruction at 369 off-campus centers and sites. The majority (348) of these locations are sites. These sites serve many purposes. Including serving as a facility for dual enrollment course offerings. These locations are often within a high school or middle school. Another common purpose is to provide an off-campus location to offer physical education classes such as bowling or golf. Each of these sites must be approved by THEC.
- These locations represent a duplicated headcount enrollment of 10,253 or 8 percent of the fall 2006 total duplicated headcount enrollment for four-year institutions.
- Tennessee Technological University has the most off-campus locations (71) and UT Chattanooga has the fewest (12).
- Austin Peay State University has the highest off-campus headcount percentage with 19.5 percent and Middle Tennessee State University has the lowest with 1.3 percent.

## SUMMARY

- Off-campus locations continue to serve an integral role in Tennessee's higher education structure. The combination of sites and centers provides a forum for dual enrollment classes, courses which cannot be pragmatically offered on a traditional campus, and convenient locations of study for students who find it difficult to attend a main campus.
- Off-campus centers serve a larger function within the two-year college sector. They serve 14.0 percent of community college enrollment compared to 1.9 percent of FTE four-year students.
- Off campus sites also serve a larger segment of the two-year college sector meeting the needs of 12.6 percent of community college enrollment compared to 1.6 percent of the four-year total.

**Fall 2006 Headcount and FTE Enrollment  
in Public Higher Education Institutions**

| Institution               | DUPLICATED HEADCOUNT |                |              |               |              |               |              |                | FULL-TIME EQUIVALENT (FTE) |              |              |              |              |              |     |            |
|---------------------------|----------------------|----------------|--------------|---------------|--------------|---------------|--------------|----------------|----------------------------|--------------|--------------|--------------|--------------|--------------|-----|------------|
|                           | Main Campus          |                |              |               | Centers      |               |              |                | Main Campus                |              |              |              | Centers      |              |     |            |
|                           | Total Headcount      | HC             | % of Total   | HC            | % of Total   | Sites HC      | % of Total   | Total FTE      | FTE                        | % of Total   | FTE          | % of Total   | Sites FTE    | % of Total   | FTE | % of Total |
| APSU                      | 9,513                | 7,660          | 80.5%        | 1,832         | 19.3%        | 21            | 0.2%         | 7,448          | 6,455                      | 86.7%        | 988          | 13.3%        | 5            | 0.1%         |     |            |
| ETSU                      | 13,364               | 11,852         | 88.7%        | 694           | 5.2%         | 818           | 6.1%         | 10,397         | 9,865                      | 94.9%        | 294          | 2.8%         | 238          | 2.3%         |     |            |
| ETSU-Medicine             | 493                  | 493            | 100.0%       | 0             | 0.0%         | 0             | 0.0%         | 493            | 493                        | 100.0%       | 0            | 0.0%         | 0            | 0.0%         |     |            |
| MTSU                      | 23,004               | 22,707         | 98.7%        | 103           | 0.4%         | 194           | 0.8%         | 19,373         | 19,246                     | 99.3%        | 72           | 0.4%         | 55           | 0.3%         |     |            |
| TSU                       | 10,684               | 10,383         | 97.2%        | 162           | 1.5%         | 139           | 1.3%         | 7,466          | 7,301                      | 97.8%        | 106          | 1.4%         | 59           | 0.8%         |     |            |
| TTU                       | 10,666               | 8,788          | 82.4%        | 1,888         | 17.7%        | 0             | 0.0%         | 7,906          | 7,424                      | 93.9%        | 0            | 0.0%         | 482          | 6.1%         |     |            |
| UM                        | 22,496               | 20,075         | 89.2%        | 296           | 1.3%         | 2,125         | 9.4%         | 15,979         | 15,368                     | 96.2%        | 116          | 0.7%         | 496          | 3.1%         |     |            |
| <b>TBR Univ</b>           | <b>90,220</b>        | <b>81,958</b>  | <b>90.8%</b> | <b>4,975</b>  | <b>5.5%</b>  | <b>3,297</b>  | <b>3.7%</b>  | <b>69,062</b>  | <b>66,152</b>              | <b>95.8%</b> | <b>1,576</b> | <b>2.3%</b>  | <b>1,335</b> | <b>1.9%</b>  |     |            |
| UTC                       | 9,211                | 8,878          | 96.4%        | 0             | 0.0%         | 333           | 3.6%         | 7,584          | 7,479                      | 98.6%        | 0            | 0.0%         | 105          | 1.4%         |     |            |
| UTK                       | 26,405               | 25,895         | 98.1%        | 287           | 1.1%         | 223           | 0.8%         | 23,528         | 23,145                     | 98.4%        | 267          | 1.1%         | 116          | 0.5%         |     |            |
| UT-Med                    | 2,474                | 2,474          | 100.0%       | 0             | 0.0%         | 0             | 0.0%         | 3,587          | 3,587                      | 100.0%       | 0            | 0.0%         | 0            | 0.0%         |     |            |
| UT-Space                  | 201                  | 201            | 100.0%       | 0             | 0.0%         | 0             | 0.0%         | 92             | 92                         | 100.0%       | 0            | 0.0%         | 0            | 0.0%         |     |            |
| UT-Vet                    | 276                  | 276            | 100.0%       | 0             | 0.0%         | 0             | 0.0%         | 426            | 426                        | 100.0%       | 0            | 0.0%         | 0            | 0.0%         |     |            |
| UTM                       | 7,089                | 5,951          | 83.9%        | 372           | 5.2%         | 766           | 10.8%        | 5,975          | 5,555                      | 93.0%        | 219          | 3.7%         | 200          | 3.3%         |     |            |
| <b>UT Univ.</b>           | <b>45,656</b>        | <b>43,675</b>  | <b>95.7%</b> | <b>659</b>    | <b>1.4%</b>  | <b>1,322</b>  | <b>2.9%</b>  | <b>41,192</b>  | <b>40,284</b>              | <b>97.8%</b> | <b>486</b>   | <b>1.2%</b>  | <b>421</b>   | <b>1.0%</b>  |     |            |
| <b>Univ Total</b>         | <b>135,876</b>       | <b>125,633</b> | <b>92.5%</b> | <b>5,634</b>  | <b>4.1%</b>  | <b>4,619</b>  | <b>3.4%</b>  | <b>110,254</b> | <b>106,436</b>             | <b>96.5%</b> | <b>2,062</b> | <b>1.9%</b>  | <b>1,756</b> | <b>1.6%</b>  |     |            |
| CSTCC                     | 9,297                | 6,797          | 73.1%        | 556           | 6.0%         | 1,944         | 20.9%        | 5,077          | 4,180                      | 82.3%        | 193          | 3.8%         | 704          | 13.9%        |     |            |
| CLSCC                     | 3,541                | 2,653          | 74.9%        | 0             | 0.0%         | 888           | 25.1%        | 2,036          | 1,816                      | 89.2%        | 0            | 0.0%         | 220          | 10.8%        |     |            |
| COSCC                     | 5,477                | 2,827          | 51.6%        | 1,907         | 34.8%        | 743           | 13.6%        | 2,965          | 1,741                      | 58.7%        | 1,021        | 34.4%        | 203          | 6.8%         |     |            |
| DSCC                      | 3,233                | 1,715          | 53.0%        | 1,371         | 42.4%        | 147           | 4.5%         | 1,695          | 1,001                      | 59.1%        | 656          | 38.7%        | 37           | 2.2%         |     |            |
| JSCC                      | 4,516                | 3,719          | 82.4%        | 680           | 15.1%        | 117           | 2.6%         | 2,792          | 2,434                      | 87.2%        | 328          | 11.7%        | 30           | 1.1%         |     |            |
| MSCC                      | 4,873                | 2,104          | 43.2%        | 1,089         | 22.3%        | 1,680         | 34.5%        | 2,570          | 1,261                      | 49.1%        | 642          | 25.0%        | 667          | 26.0%        |     |            |
| NSCC                      | 7,661                | 6,414          | 83.7%        | 557           | 7.3%         | 690           | 9.0%         | 4,099          | 3,528                      | 86.1%        | 329          | 8.0%         | 242          | 5.9%         |     |            |
| NSTCC                     | 5,787                | 4,597          | 79.4%        | 0             | 0.0%         | 1,190         | 20.6%        | 3,376          | 2,976                      | 88.2%        | 0            | 0.0%         | 400          | 11.8%        |     |            |
| PSTCC                     | 9,964                | 6,594          | 66.2%        | 1,435         | 14.4%        | 1,935         | 19.4%        | 5,164          | 3,967                      | 76.8%        | 536          | 10.4%        | 661          | 12.8%        |     |            |
| RSCC                      | 7,310                | 2,436          | 33.3%        | 2,855         | 39.1%        | 2,019         | 27.6%        | 3,753          | 1,298                      | 34.6%        | 1,610        | 42.9%        | 844          | 22.5%        |     |            |
| STCC                      | 15,785               | 11,545         | 73.1%        | 0             | 0.0%         | 4,240         | 26.9%        | 7,333          | 6,021                      | 82.1%        | 0            | 0.0%         | 1,312        | 17.9%        |     |            |
| VSCC                      | 8,398                | 5,739          | 68.3%        | 1,029         | 12.3%        | 1,630         | 19.4%        | 4,678          | 3,708                      | 79.3%        | 445          | 9.5%         | 525          | 11.2%        |     |            |
| WSCC                      | 6,893                | 3,542          | 51.4%        | 2,019         | 29.3%        | 1,332         | 19.3%        | 3,877          | 2,343                      | 60.4%        | 1,167        | 30.1%        | 367          | 9.5%         |     |            |
| <b>TBR Comm. Colleges</b> | <b>92,735</b>        | <b>60,682</b>  | <b>65.4%</b> | <b>13,498</b> | <b>14.6%</b> | <b>18,555</b> | <b>20.0%</b> | <b>49,415</b>  | <b>36,274</b>              | <b>73.4%</b> | <b>6,927</b> | <b>14.0%</b> | <b>6,212</b> | <b>12.6%</b> |     |            |
| <b>Grand Total</b>        | <b>228,611</b>       | <b>186,315</b> | <b>81.5%</b> | <b>19,132</b> | <b>8.4%</b>  | <b>23,174</b> | <b>10.1%</b> | <b>159,669</b> | <b>142,710</b>             | <b>89.4%</b> | <b>8,989</b> | <b>5.6%</b>  | <b>7,968</b> | <b>5.0%</b>  |     |            |

Note: Duplicated headcount due to simultaneous off-campus and on-campus enrollment.